

## Student Request for OPT

Family Name \_\_\_\_\_ First Name \_\_\_\_\_

Email: \_\_\_\_\_ Student ID # \_\_\_\_\_

Permanent email \_\_\_\_\_

Cell phone you will still be use 12 months from now \_\_\_\_\_

Do you have a job offer yet that you will use for OPT? \_\_\_ Y \_\_\_ N

If yes, do you wish to learn about expedited processing? \_\_\_ Y \_\_\_ N

Address while on OPT \_\_\_\_\_

\_\_\_\_\_

Have you previously been authorized for CPT? \_\_\_ Y \_\_\_ N

Have you been previously authorized for OPT? \_\_\_ Y \_\_\_ N

Major Area(s) of study \_\_\_\_\_ Expected date of graduation \_\_\_\_\_

Do you plan to travel outside the U.S. in the next four months? \_\_\_ Y \_\_\_ N

OPT start date requested _____ OPT end date _____
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### SEVIS/Immigration Reporting while on OPT

- Report changes to your name or residing address to CIE within 10 days of change. Updates can be made by emailing [cie@albion.edu](mailto:cie@albion.edu)
- Report termination of employment to CIE. This includes changing to another employment status such as H-1B, attending school on another I-20, or OPT employment that ends before the end date on the EAD card. This information must be reported within 10 days of change by emailing [cie@albion.edu](mailto:cie@albion.edu)

*I acknowledge that it is my responsibility to report this information to CIE or USCIS and that CIE is not responsible for attempting to collect the information if I fail to provide within the 10-day deadline.*

*I understand that my failure to provide the required information to the CIE within the 10-day deadline could result in later problems between myself and the USCIS.*

*By signing I verify that the information provided on this form is complete and accurate to the best of my knowledge.*

**Student signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_