



Albion College

Consent to Release Financial Aid and Student Account Information

Student's Name _____ Student ID Number _____

The Family Education Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a federal law that protects the privacy and confidentiality of student records. Schools must have written permission to release student record information.

If you wish to authorize Albion Financial Aid and Accounting Offices to disclose information to a designated individual (e.g. parents, siblings, spouse, etc.) you must sign and date this form. The authorized individual must complete the table below.

- The security question and answer should be something that is easily remembered, but is confidential. The individual will be prompted to answer this question when accessing the student's financial aid or student account records.
- The security question/answer is valid until the student submits an updated form with a new security question/answer to the Office of Financial Aid.
- If you, the student, wishes to revoke the authorization, you must provide a written statement to the Office of Financial Aid.

To Be Completed by the Individual Authorized to Access My Financial Aid Records		
	Unique Security Question:	Answer:
Name	<i>Select One</i> <input type="checkbox"/> The name of your first pet.	
Relationship to Student	<input type="checkbox"/> The name of your elementary school.	
	<input type="checkbox"/> The city where you were born.	

By signing this request, you, the student, certify that you are granting the Office of Financial Aid and/or the Accounting Office permission to release your information to the authorized individual indicated above. This disclosure is valid only for financial aid and student account information.

Student Signature

Date

For more information regarding FERPA you may visit: www.ed.gov/policy/gen/guid/fpco/ferpa/index.html